



*Empowered lives.
Resilient nations.*

2016 ANNUAL WORK PLAN

SOCIAL COHESION PROJECT

CP Outcome/UNDAF Key Priority 4: National institutions effectively support transparency, accountability, participatory democracy and human rights by 2016.

UNDAF Outcome 4.1: National institutions foster democratic governance for all, especially women and children by 2016.

UNDAF AP Output 4.1.2: Capacity of National Institutions strengthened for collaborative dialogue to support the establishment and operationalization of the National Peace Architecture.

CP Output: Governance SWAP, national investment & capacity development plan; Strategic & capacity development plans for Parliament, Ombudsman, MHRC, MEC.

Expected Project Outputs:

Output 1: A National Peace Architecture framework developed and adopted

Output 2: Selected women and youth have capacity to actively participate in violence prevention, Dialogue, Mediation and Social Cohesion

Output 3: Effective project management services delivered.

IRRF Indicators (Output 5.5 and 5.6)

Indicator 5.5.1 Extent to which sustainable national and local human and financial capacities are place to address emerging and/or recurring conflicts (**Milestone 2016:3**)

Indicator 5.6.1 Extent to which national mechanisms for mediation and consensus-building show increased capacities to build consensus on contested issues, and resolve disputes (**Milestone 2016:3**)

Corresponding activities in annual work plan: 1.1, 1.2, 1.3, 1.4, 2.1

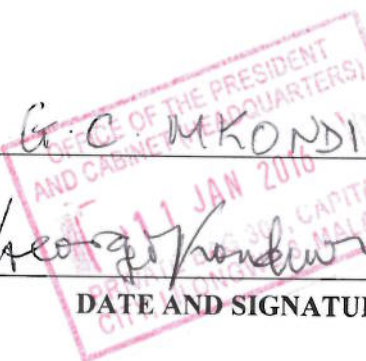
Implementing Partner: Office of President and Cabinet (OPC), National Peace Architecture Secretariat

Brief Description

The Social Cohesion project is designed to support the Government of Malawi in its endeavour to establish a National Peace Architecture (NPA) that will provide a platform for collaborative dialogue, peace building and conflict prevention. This is in line with the constitutional provision, section 13(1), which calls for the “adoption of mechanisms for peaceful settlement of conflicts through, among other strategies; conciliation, and mediation to ensure that the country is secure and democratically mature”. Building on all the support rendered to the Government of Malawi in this area since 2012, which has among others resulted in key stakeholder acceptance and buy-in, as well as a Report for the establishment of a NPA in Malawi, draft NPA strategy and draft Peace policy, UNDP will in 2016 continue to support the processes toward the establishment of this national peace architecture. The AWP will focus on supporting the creation of a conducive policy environment and legal framework for the establishment of the NPA, and this will be through; finalization and approval of the Strategic Plan and draft Peace Policy; Drafting the NPA Bill; and the piloting of the NPA structures in 3 districts. Approval of Peace Policy is pivotal to realize results of interventions planned for 2016. This AWP will also continue to support initiatives aimed at increasing the participation of youth and women through youth and women peace forums at both national and regional levels.

Project Title: Social Cohesion	Total Resources Required: \$
Project component: Democratic Governance	Total Allocated Resources:
Atlas Award ID: 00073899	• Regular: \$ 300,000.00
Project ID:	
Start Date: 01.01.2016	
End Date: 31.12.2016	
Implementation Modality: NIM	

AGREED By (Office of President and Cabinet):



G. C. MKONDIWA

George Kondiwa 7-1-16

DATE AND SIGNATURE

Signed By (UNDP):

M. Seppo

[Signature]
DATE AND SIGNATURE



EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET	
		Q1	Q2	Q3	Q4		Funding Source	Amount(\$)
Output 1 A National Peace Architecture framework developed and adopted Indicator 1: Progress towards approving NPA policy Baseline 1: Draft NPA policy Target 1: NPA policy approved and launched MoV 1: Approved NPA policy Indicator 2: Number of Districts piloting the NPA Framework Baseline 2: 0 Target 2: 3 MoV: Progress reports	Activity Result for output 1.1: NPA Policy approved Action: <ul style="list-style-type: none"> Two interface meetings with appropriate cabinet committees Printing and launching of NPA policy NPA advocacy and public awareness campaign Conflict analysis and mapping Peace education in three tertiary institutions Activity Result for output 1.2: NPA Bill drafted Action: <ul style="list-style-type: none"> Conduct consultations with key stakeholders on the NPA bill 		x			OPC, CSO Taskforce	TRAC	10,000 1000 5,000 1,500 1,000 15 000 6 000 15 000 500 12 000 5 500 3 500 5 000 1,000 500 12 000 3 500 3,000 500 6 000 3 500 4 500

	<ul style="list-style-type: none"> Drafting of the bill 	x	x	x	X		71300- LocConsult. 72400- Comm 75700- Conference 72300- Fuel 71600- Travel 72500- Stationery	15,000 1,500 10,000 1,500 2,000 500
	Activity Result for output 1.3: NPA pilot structures established and operationalized in 3 districts (Karonga, Kasungu, Mangochi) Action:							
	<ul style="list-style-type: none"> Establish Pilot District Peace Committees (DPC's) in KA, KU, and MH 	x	x	x	x		75700- Conference 72300- Fuel 71600- Travel 72500- Stationery 72400- Comm 72200-Equip	8,000 4,500 2,100 1,000 1,500 3,000
	<ul style="list-style-type: none"> Train DPC's in selected districts 	x					71300- LocConsult	16 000
	Activity Result for output 1.4: Resources for the NPA mobilized							
	Action: <ul style="list-style-type: none"> Organize fundraising interface meetings with Development Partners and Private Sector 	x	x				75700- Conference 71600- Travel 72500- Stationery	6,000 2,000 1,000

													191,100
Sub Total Output 2 Selected women and youth have capacity to actively participate in violence prevention, Dialogue, Mediation and Social Cohesion	Activity Result for Output 2.1: Increased participation of youth in peacebuilding and national issues. Action: • Organize a National Youth Forum on Peace	x	x	x	X	X	x		OPC, CSO Taskforce, YCF	TRAC	73700- Conference 71600- Travel 72500- Stationery 72400- Comm 71300- LocConsult	5,000 2,000 5,000 500 5,000	

<p>Indicator : Number of women and youth capacitated in peace processes Baseline: None Targets : 300</p> <p>Mo V: Progress report</p>	<ul style="list-style-type: none"> • Conflict sensitive training of youth in humanitarian response and recovery through protection cluster • Organize a National Forum on Women in Peacebuilding (UNSCR 1325) • Conflict sensitive training of women in humanitarian response and recovery through protection cluster • Commemoration of the International Day of Peace 			X	X	X	<p>OPC, CSO Taskforce, UN Women</p>	<p>75700- Conference 72500- Stationery 72400- Comm</p> <p>75700- WRKSP 72400- Comm 72500- Media</p>	<p>5,000 500 500</p> <p>5,000 650 1,000</p>
30,150									
<p>Output 3 Programme management and support capacities acquired and implemented.</p> <p>Indicators: Project delivery rate Baseline: 80% Targets: 95%</p> <p>MOV: Delivery Analysis report, progress and annual report</p>	<p>Activity Result 3.1:</p> <p>Activity Result for output 3.1:</p> <p>Capacity of NPA secretariat enhanced Action:</p> <ul style="list-style-type: none"> • Operational support to NPA Secretariat office • Steering committee, Tripartite and CSO Taskforce meetings • Support to development of Social Cohesion Project Document 			X	X	X	<p>OPC, CSO Taskforce, YCF</p> <p>TRAC</p>	<p>75700- Conference 72500- Stationery 72500- Media 72400- Comm</p>	<p>13,870 5,000 3,000 2,000</p>

	<p>Activity Result for output 3.2: Effective project management services</p> <p>Actions:</p> <ul style="list-style-type: none"> • Provide for UNDP project assurance, coordination and management • Salary for Project Officer • Monitoring and evaluation of project activities • Facilitate project audits 	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	7,300
																	10,730
																	2,000
																	2,000
																	1,000
																	5,000
																	22,850
																	4,000
Sub Total																	78,750
GRAND TOTAL (USD)																	300,000

ANNEX I: MONITORING TOOL

CP Component: Democratic Governance
Implementing Partner: Office of the President and Cabinet

EXPECTED CP OUTPUTS AND INDICATORS INCLUDING ANNUAL TARGETS	PLANNED ACTIVITIES <i>List all the activities including monitoring and evaluation activities to be undertaken during the year towards stated CP outputs</i>	EXPENDITURE S <i>List actual expenditures against activities completed</i>	RESULTS OF ACTIVITIES <i>For each activity, state the results of the activity</i>	PROGRESS TOWARDS ACHIEVING CP OUTPUTS Using data on annual indicator targets, state progress towards achieving the CP outputs. Where relevant, comment on factors that facilitated and/or constrained achievement of results including: - <i>Whether risks and assumptions as identified in the CP M&E Framework materialized or whether new risks emerged</i> - <i>Internal factors such as timing of inputs and activities, quality of products and services, coordination and/or other management issues</i>
Output 1 A National Peace Architecture framework developed and adopted	Activity Result for output 1.1: NPA Policy approved Action: <ul style="list-style-type: none"> • Two interface meetings with appropriate cabinet committees • Printing and launching of NPA policy 			

<p>Indicator 1: Progress towards approving NPA policy</p> <p>Baseline 1: Draft NPA policy</p> <p>Target 1: NPA policy approved and launched</p> <p>MoV 1: Approved NPA policy</p>	<ul style="list-style-type: none"> • NPA advocacy and public awareness campaign • Conflict analysis and mapping • Peace education in three tertiary institutions <p>Activity Result for output 1.2:</p> <p>NPA Bill drafted</p> <p>Action:</p> <ul style="list-style-type: none"> • Conduct consultations with key stakeholders on the NPA bill • Drafting of the bill 		
<p>Indicator 2: Number of Districts piloting the NPA Framework</p> <p>Baseline 2: 0</p> <p>Target 2: 3</p> <p>MoV: Progress reports</p>	<p>Activity Result for output1.3:</p> <p>NPA pilot structures established and operationalized in 3 districts (Karonga, Kasungu, Mangochi)</p> <p>Action:</p> <ul style="list-style-type: none"> • Establish Pilot District Peace Committees (DPC's) in KA, KU, and MH • Train DPC's in selected districts 		
<p>Output 2</p> <p>Selected women and youth have capacity to</p>	<p>Activity Result for output 1.4:</p> <p>Resources for the NPA mobilized</p> <p>Action:</p> <ul style="list-style-type: none"> • Organize fundraising interface meetings with Development Partners and Private Sector 		
	<p>Activity Result for Output 2.1:</p> <p>Increased participation of youth in peacebuilding and national issues.</p>		

<p>actively participate in violence prevention, Dialogue, Mediation and Social Cohesion</p> <p>Indicator : Number of women and youth capacitated in peace processes Baseline: None Targets : 300</p> <p>MoV: Progress report</p>	<p>Action:</p> <ul style="list-style-type: none"> • Organize a National Youth Forum on Peace • Conflict sensitive training of youth in humanitarian response and recovery through protection cluster • Organize a National Forum on Women in Peacebuilding (UNSCR 1325) • Conflict sensitive training of women in humanitarian response and recovery through protection cluster • Commemoration of the International Day of Peace 		
<p>Output 3 Programme management and support capacities acquired and implemented.</p> <p>Indicators: Project delivery rate Baseline: 80% Targets: 95%</p> <p>MOV: Delivery Analysis report, progress and annual report</p>	<p>Activity Result for output 3.1:</p> <p>Capacity of NPA secretariat enhanced</p> <p>Action:</p> <ul style="list-style-type: none"> • Operational support to NPA Secretariat office • Steering committee, Tripartite and CSO Taskforce meetings • Support to development of Social Cohesion Project Document <p>Activity Result for output 3.2:</p>		

	<p>Effective project management services</p> <p>Actions:</p> <ul style="list-style-type: none"> • Provide for UNDP project assurance, coordination and management • Salary for Project Officer • Monitoring and evaluation of project activities • Facilitate project audits 			
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Annex II: Procurement Plan

ANNUAL PROCUREMENT PLAN												
PROJECT TITLE:	Social Cohesion											
PROJECT ID:	00073899											
ANNUAL PLAN PERIOD:	1 st January to 31 st December, 2016											
REQUESTER:	Office of the President and Cabinet											
Description of Procurement Items	Quantity	UNIT OF MEASURE	COA			Estimated Price	Currency	Available Budget in USD	Method of Procurement	Timeline for Procurement	Implementing partner focal point	Responsible UNDP Prog. Analyst
			FUND/DONOR	OUTPUT	ACTIVITY							
Procurement of Local Consultant- to draft NPA Bill	30	Person Days	04000/00012	00086494	0000000002	15,000	USD	Government Procurement	1 st April, 2016	Luckie Sikwese	Busekese Kilembe	
Procurement of a local consultant for training of district peace committees	30	Person Days	04000/00012	00086494	0000000003	16,000	USD	Government Procurement	1 st January, 2016	Luckie Sikwese	Busekese Kilembe	
Procurement of 3 laptops and 3 cell phones	6	Equipment	04000/00012	0008649	0000000003	3,000	USD	UNDP Procurement	1 st January, 2016	Luckie Sikwese	Busekese Kilembe	
Procurement of Local Consultant for Training of youth and	10	Person days	04000/00012	00086496	0000000001	5,000	USD	Government Procurement	1 st July, 2016	Luckie Sikwese	Busekese Kilembe	

women in Humanitarian response and recovery									
<p>Note: IP shall request UNDP Country Office to provide project support services by specifying "UNDP Support Service" under "Method of Procurement." If any changes to be made on the procurement plan for UNDP Support Services, such as descriptions, specifications and quantity of the procured items, IP shall notify the changes by writing to UNDP Country Office. The procurement of goods and services and the recruitment of project personnel conducted through UNDP Support Service method, the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. The costs incurred by the UNDP country office in providing such support services shall be recovered from the administrative budget of the office.</p>									

Annex III: OFFLINE RISK LOG

Project Title: Social Cohesion

Project ID: 00073899

Date: 1st January to 31st December, 2016

Type	Description	Impact (I) & Probability	Countermeasures/Mgt response	Responsible Party	Status Q1	Status Q2	Status Q3	Status Q4
Political	Political stalling to adopt NPA & NPP	Continued postponements on NPP discourse that have negative impact on establishment of NPA I= 3 P= 3	Enhanced lobbying and Advocacy for support from MPs, Senior Gvt officials and other stakeholders	OPC, UNDP				
Financial	Limited resources to enable implementation of interventions effectively	Unexpected dwindling financial base and lack of donor support will lead to failure to complete planned project activities I=4 P=4	Ensure that funding base is broadened by holding interface meetings with donor and business communities to mobilize additional resources.	OPC, UNDP				
Organisational	Weak link with other projects and programmes implemented by other stakeholders	If the project is perceived to be exclusive, the project will face implementation problems	The ongoing collaborative relationship between government and civil society in the implementation will mitigate this.	OPC				

			I=4 P=4	OPC to further ensure that an inclusive process to involve other stakeholders appropriately					
Security	Lack of access to conflicting parties/communities	There might be access problems to parties in conflict or communities who might be resistant to an intervention. I=4 P=4	Composition of DPCs should have people who command authority which can be drawn on for enforcement of interventions	OPC					
Operational	Technical staff are withdrawn as a result of funding challenges	There is a medium-high possibility of withdrawal of PDA support to Malawi. This could affect quality of technical and advisory support to partners. I=4 P=4	Project Officer has been recruited and an intensive programme of capacity building to both project Officer and Program Analyst will be embarked on to the extent possible.	UNDP					